

The Santa Claus Town Council met in regular session on May 12, 2025, at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by President, Kevin Burke

**Pledge of Allegiance**

**YouTube- YES- @townofsantaclaus7938**

**Audio Recording- Yes, Clerk-Treasurer & Media**

**Town Council Members Present:** Kevin Burke, Michael Johannes, Patricia Vaal, Brian Warran and Jason Little

**Absent:** None

**Also, Present:** Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Park Superintendent; Zach Tischendorf; Utility Superintendent, Russ Luthy; Fire Chief, Max Meyer; Police Chief, James Faulkenburg and Building Inspector, Todd Hayes.

**MINUTES**

Michael Johannes made a motion to approve the April 14, 2025 and Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

**COMMENTS FROM THE FLOOR-**

No comments from the floor

**COMMENTS FROM THE COUNCIL**

President Kevin Burke reminded the public there is increased pedestrian traffic due to tour season and emphasized the importance of crosswalk safety.

Michael Johannes congratulated Clerk-Treasurer Jane Lindsey on excellent feedback from the recent State Board of Accounts Audit.

**APRIL REPORTS FROM DEPARTMENT HEADS**

Department reports were given to the Council prior to the meeting.

**FIRE DEPARTMENT MAX MEYER**

The annual BBQ dinner will be held on June 28<sup>th</sup> at the Santa Claus Fire Department.

**PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF**

Zach Tischendorf reported they held the 2<sup>nd</sup> public input meeting hosted by REA for the park master plan. Tischendorf said there were approximately 20 attendees. The plan is being finalized and will be posted online by the end of the month. Tischendorf has hired Matt Etienne as a summer part time employee to help with mowing and trail maintenance.

**BUILDING INSPECTOR TODD HAYS**

Nothing to report

**POLICE DEPARTMENT JAMES FAULKENBURG**

Chief Faulkenburg shared that he taught CPR to Forest Park students. Jason Little inquired why golf carts were not allowed on Ashburn Rd. Kevin Patmore stated that the reason was primarily safety but also to prevent people from driving the golf carts into the park. Clerk-Treasurer, Jane Lindsey inquired about the reason the golf carts could not cross the highway to access shopping. Faulkenburg stated that the golf carts could not reach the speed necessary to safely cross. Faulkenburg stated he would make a Facebook post for public clarification due to the increase of questions from the community.

**UTILITY SUPERINTENDENT-RUSS LUTHY**

**TRAILS**

Russ Luthy is preparing a set of plans on the trail extension and Luthy hopes to start the bidding process next month.

**STREET DEPARTMENT**

Russ Luthy attended a meeting with INDOT focused on street safety improvements. Luthy provided a toll-free number for the community to use to suggest improvements. The number is 1-855-INDOT-4-U. Patricia Vaal mentioned that the speed limit be reduced to 45 mph starting at Kaspar heading East. Another suggestion was to have stoplights installed at key intersections.

Luthy reported that the notice to proceed has been sent to the contractor for the Community Crossings Project.

**WASTEWATER**

Russ Luthy presented several invoices for approval.

Patricia Vaal made the motion to approve Pay Request #13 from Performance Pipeline in the amount of \$2,575.92 to be paid from WW Capital. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Jason Little made the motion to approve Pay Request #5 from Performance Pipeline in the amount of \$12,957.87 to be paid from Industrial Park. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Patricia Vaal made the motion to approve Invoice #202305902-12 from Midwestern Engineering in the amount of \$3,406.63 to be paid from WW Capital. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Russ Luthy asked to Council to allow him to purchase a new gear box at the wastewater treatment plant. Luthy said the cost for the new gear box would be \$45,000 and would not be required to receive quotes due to the part coming from a single source supplier. Veolia is the only vendor who can supply the part.

Patricia Vaal made the motion to allow Russ Luthy to purchase a new gear box in the amount of \$45,000 from Veolia. Michael Johannes seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

### **OSHA**

No lost time injuries

### **WATER RUSS LUTHY**

Russ Luthy presented an invoice from Phoenix Fabricators in the amount of \$10,000 to be split between the town's ARPA funds and Water Capital. \$1887.13 to be paid from the remaining ARPA funds and \$8112.87 from Water Capital. Clerk-Treasurer Jane Lindsey stated there was confusion among the State Board of Accounts as to whether the ARPA funds would have to be appropriated since it was a grant. Lindsey stated she has received mixed feedback, and it was determined to go ahead and do an additional appropriation. She will be presenting the resolution later in the meeting. Luthy stated that Phoenix Fabricators installed the incorrect ladder in the new water tower and the correct ladder will be replaced in the Fall but asked to Council to proceed with approving this final invoice. Patricia Vaal made the motion to approve the Phoenix Fabricators invoice in the amount of \$10,000 pending approval of Resolution 2025-04. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Luthy presented Pay Request #10 from Copper Ridge in the amount of \$69,324.78. Jason Little made the motion to approve Pay Request #10 from Copper Ridge in the amount of \$69,324.78. Michael Johannes seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Russ Luthy informed the Council that he has hired Dylan Warran for the water department. Luthy is still looking for another employee for the wastewater department.

### **INDUSTRIAL PARK**

Kevin Patmore proposed to advertise a 6-acre parcel in the Industrial Park for sale with all proposals due by the June 9<sup>th</sup> meeting. Patmore stated that requirements for property, conditions and intended use will all be listed in the RFP.

Michael Johannes made the motion to allow Kevin Patmore to list the 6-acre parcel located in the Industrial Park for sale with proposals due at the June meeting. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

### **TOWN ATTORNEY KEVIN PATMORE**

Kevin Patmore stated that would like for the Town to accept a charitable donation for the Arts Commission's Christmas Tree Project with any unused funds to be applied to the trails fund.

**CLERK TREASURER JANE LINDSEY**

**April Fund Balances:**

General-\$6,297,156.27  
Water-\$1,479,721.18  
Wastewater-\$1,935,121.03  
TIF-\$972,956.03

Clerk-Treasurer presented Invoice #20835 from Revize in the amount of \$4,550. Lindsey stated that previously it was discussed to pay the first installment out of Rainy Day and future installments to be included in department budgets.

Patricia Vaal made the motion to approve Invoice #20835 from Revize in the amount of \$4,550 to be paid from Rainy Day. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Lindsey presented Resolution 2025-04 a resolution for an additional appropriation in fund 2410 ARPA/CORONAVIRUS/LOCAL/FISCAL/GRANT in the amount of \$6887.13. These funds will be used to pay final invoices on the water tower project.

Jason Little made the motion to approve Resolution 2025-04 for additional appropriation in fund 2410 in the amount of \$6887.13. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried: 5-0

Jason Little ask Lindsey to call some shredding companies to clean up the old files that were approved by the State for shredding.

**VOUCHERS**

Jason Little made a motion to approve General vouchers in the amount of \$61,653.95 and Michael Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Payroll vouchers in the amount of \$95,050.20 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Wastewater vouchers in the amount of \$85,656.71 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 5-0

**MISC**

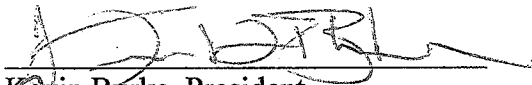
None presented

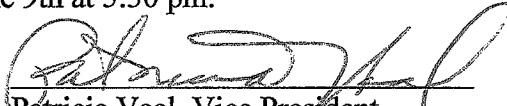
**ADJOURNMENT**


Jason Little made a motion to adjourn the town council meeting at 6:43 P.M. and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 5-0


The next Town Council meeting will be June 9th at 5:30 pm.

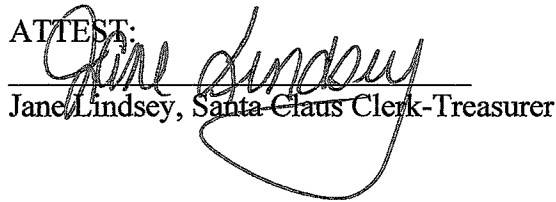
  
\_\_\_\_\_  
Kevin Burke, President

  
\_\_\_\_\_  
Patricia Vaal, Vice President

  
\_\_\_\_\_  
Michael Johannes

\_\_\_\_\_  
Jason Little

  
\_\_\_\_\_  
Brian Warran

ATTEST:  
  
\_\_\_\_\_  
Jane Lindsey, Santa Claus Clerk-Treasurer

**SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S**

**ACTIVITY REPORT**

**April 1 - 30, 2025**

**First Responder (EMR) – 26**

**Fire Alarm - 4**

**30 - Total Runs**

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# Santa Claus Park & Recreation Department

## April 2025 Report

### SCCC Memberships, Daily Admittance, Room Rentals

	Senior (62+)	Youth (14-17)	Adult	Daily	Big Room Hour Rental
April	23	12	81	4	8

### Completed Projects

- Spring Flings and Easter Things
- Mental Health Awareness Walk

### New/Ongoing Projects

- Yellig Master Plan – 2<sup>nd</sup> public meeting complete
- Trail Maintenance
- Spring Sports

### Items for Town Council/Redevelopment Commission

**SANTA CLAUS INSPECTION REPORT  
APRIL 2025**

**TOTAL PERMITS**

5 Improvement Location  
3 Building Permit  
1 911 Addresses  
0 Electrical

**TOTAL INSPECTIONS**

0 Temporary Electric  
1 Footers  
2 Post  
1 Foundations  
0 Basement Walls  
0 Waterproofing  
0 Underground plumbing  
3 Framing  
2 R.I. Electric  
1 R.I. Plumbing  
1 R.I. HVAC  
10 General  
3 Gas  
1 Electric Meter  
3 Final  
0 Certificate of Occupancy

**Reporting:** April 1 – May 1, 2025

**Misc. :**

# *Town of Santa Claus*

TOWN COUNCIL AND  
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.  
P.O. BOX 92  
SANTA CLAUS, INDIANA 47579  
(812) 937-2551  
FAX (812) 937-2630

## **Santa Claus Police Department Activity for April ,2025**

**Off Duty Call Out's – 8**  
**Citations for the Town of Santa Claus - 7**  
**Warnings for Town of Santa Claus – 33**  
**Crash reports for the Month - 8**  
**Vehicle Inspections - 4**  
**Domestic Disturbances- 4**  
**Assist another Depts.- 6 See Attached**  
**Medical Emergencies- 10**  
**Disturbances - 24**  
**Theft Reports - 0**  
**Verbal Warnings - 1**  
**Case reports/ Investigations- 9 / 46**  
**Warrant Service- 0**  
**Gun Permits- 0**  
**Arrests- 2**  
**Assist Motorist- 8**

# **Christmas Lake Village Activity For April 2025**

**Pine Drive - Domestic  
Pine Drive – Paper service  
Sled Run – Medical  
Sled Run - Medical**

## **Reserve Hours Worked April 2025**

**47-6 - Jazyk – 8  
47-8 – Kennedy – 16  
47- 7 – Goffinet – 8  
47-9 – Griebelbauer – 0**

# Agency Assists; April 2025.

County – Warrant  
Dale – Alarm  
County – PI Accident  
County – PI Accident  
County – PI Accident  
County – Domestic

SANTA CLAUS UTILITY REPORT

**PLANT INFORMATION**

Treatment

April	2025	20.69	MG
April	2024	23.57	MG

Precipitation

April	2025	11.78	INCHES
April	2024	6.71	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues with the AMP project. Inlet distributor for O2 ditch – Installed. Auto Samplers installed and operating. Ditch Rotor gearbox (#4) being repaired. Ditch Rotor 2 is installed.

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Work on #'s 17, 9 and 5 L.S.'s.

**LATERAL INSPECTIONS**

REVOLVING TOTAL LATERAL INSPECTIONS			
NEW IN: April	#		
COC'S			
COC'S COMPLETED	#		
REQUIRING REPAIRS	#		
NO REPAIRS	#		<b>Safety</b>
EXEMPT LATERALS	#		As of April 30, 2025, no Lost Time injuries
YEAR TO DATE			0 field assessment(s) completed
REQUIRING REPAIRS	#		Will need to appoint safety coordinator
NO REPAIRS	#		
EXEMPT	#		

**STREETS**

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	No
COMPLAINTS	#	No
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. Prep for '24/25 Paving.

**WATER AND WORK ORDERS**

WORK ORDERS- TOTAL RECEIVED	#	
WORK ORDERS- COMPLETED	#	
WORK ORDERS- PENDING	#	

OPEN ACTION ITEMS –Water

EDA Water Proj, working on punch list items. Prelim engineering begun on SC to Mariah Hill main reinforcement.